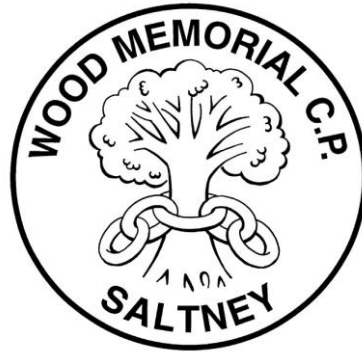
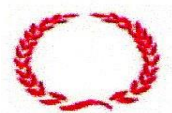


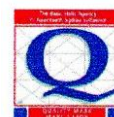
Wood Memorial Primary School Ysgol Gynradd Wood Memorial



Governors' Report to Parents Academic Year 2017-18



*Cyfeir pob gohebiaeth'r Prifathro
Please address all communications to the Head teacher*



Note from the Chair of Governors

Dear Parents,

I have been on the Governing Body at Wood Memorial for just over one year now and was pleased and honoured to be nominated, and elected, as Chair of the Governing Body when the vacancy arose just before Christmas. I look forward to embracing the role and working with the headteacher to help promote and maintain high standards of educational achievement in the school. May I take the opportunity in the Annual Report to thank the previous Chair, Jason Hughes, for his dedication and commitment to the role and the school during his term of office which I will continue.

The school, along with all other schools in Wales, has faced very difficult financial challenges over the last 12 months due to cuts in budgets from the UK Government which are then passed to Welsh Government and ultimately to individual schools. The school has done everything it can to ensure that staff numbers remain at their current levels so that there is no impact on the children. We have to thank the headteacher and staff for this as it is extremely difficult to balance a budget when inflation continues to rise but additional funding is not received.

Can I thank each and every one of you as parents who have helped to raise money for the school in any way over the past 12 months; this is invaluable support and the school is very grateful. We have also been extremely lucky to receive some very generous donations which will primarily go towards the replacement of old IT equipment which is instrumental as one of the aids for our children to learn.

During the last 12 months I have been privileged to be invited to the school on a number of occasions which I have summarised below:

- the participation from KS2 in their 1960's day – I loved the retro clothes and they got to have a disco at the end;
- attending the leavers concert – this was quite emotional and lovely to see the young children flourishing and ready to embark on their new journey onto high school where they will all be great assets;
- a learning walk around the whole school – we saw art work inspired by Kemo; a wall dedicated to learning Welsh which is aiming to contribute to the Welsh Government target of 1 million Welsh speakers by 2050; a science project which saw fingerprints and footprints being taken the culprit was Ged!!!
- visiting the lovely relaxed nursery room where the children play happily and are encouraged to do tasks independently, such as putting their own coats on;
- time in the Early Years Hub which was great to see individual groups of children all undertaking different tasks, including snack monitors who asked for snack requests in Welsh; the amazing African village which helped the children explore their role playing skills; and
- attending the dress rehearsals for the Christmas nativity – such an important thing for the children so that they have an audience to practice on before the parents come in for the shows.

All of the pupils are impeccably behaved and are always interested to talk to us as Governors which shows a great amount of confidence.

Can I thank all parents for helping us to maintain the attendance standards in school which are at 93.5%, and your ongoing support in our aim to achieve 94% this year. The school and Governing Body fully appreciate the efforts and support of parents in every aspect of the school to achieve, collectively, the best for our learners. At this point I would also like to thank the Parents Forum who offer valuable feedback and suggestions to the school.

We are looking forward to the year ahead. School is currently preparing for the new curriculum and is ensuring, as always, that pupil wellbeing is central. These are exciting times in education and we look forward to working together to ensure our pupils continue to have the very education they can.

Nicola Gittins
Chair of Governors

The Governing Body 2017-18

The following people form the Governing Body of this school 2017-18:

Name	Category	Date Term Ends
Chair Mr J Hughes	Parent Governor c/o Wood Memorial School, Off Boundary Lane, Saltney, CH4 8LN	09/10/20
Vice Chairman Mr M Edwards	LEA	16/12/20
Mrs C Williams	Headteacher	
Mrs N Gittins	Parent Governor	29/11/21
Mrs H Gill	Parent Governor	29/11/21
VACANCY	Parent Governor	
VACANCY	Parent Governor	
Mrs V Gay	LEA Governor (Appointed by Flintshire)	16/12/20
Mrs E Allen	LEA Governor	9/2/20
Ms H Jones	Community - Minor Authority	
Mrs C Evans	Community	1/03/19
VACANCY	Community	
Mrs C Walters	Teacher Governor (elected by staff)	11/06/21
Mrs S Dorbin	Staff Governor (Elected by staff)	19/01/21
Jan Woodhouse	Clerk to Governors C/O Wood Memorial CP Saltney CH4 8LN	

There are currently two parent vacancies which were advertised in June but no response. School will try again in Autumn.

Staff Organisation at Wood Memorial CP School ~ 2017-18

Headteacher	Mrs C Williams
Deputy Headteacher/ ALNCo	Mrs A Wyn-Hughes
Foundation Phase Teachers	Mrs M Spencer (TLR FP Manager) Miss L Reaney Mrs A Topham Miss Walters
Key Stage 2 Teachers	Mr A Johnson (KS2 Manager) Mrs S Broome Mrs S Harry (Seconded- Ms L George)
Teaching Assistants	Mrs Warr Mrs H Berry Mrs S Dorbin Mrs L Dodd (Family Support) Mrs S Barber Miss S Davies Miss L Davies Miss K Williams
ASW	Mrs L Elson Miss J Helps Mrs C Gorman Miss A Ridge Miss C Gawley
Secretary	Mrs M Higgins
Dinner Money Admin	Mrs C Fowles
Midday Supervisors	Mrs C Gawley Mrs R Harris Mrs S Finnegan Mrs M Willis Mrs H Gill
School Cook	Mrs K France
Kitchen Assistant	Mrs A Edwards
Caretaker	Mrs G Atkin
Cleaners	Mrs M Willis

Holidays 2017-18

SCHOOL HOLIDAY DATES 2017/2018	
Friday 1st September 2017	<i>Training day for staff - school is closed for the children</i>
Monday 4th September 2017	<i>Training day for staff - school is closed for the children</i>
Tuesday 5th September 2017	School reopens to the children for a new school year
Friday 27th October 2017	Finish school for October half term
Monday 6th November 2017	Back to school for the children
Thursday 21st December 2017	Children finish school for the Christmas holidays
Friday 22nd December 2017	<i>Training day for staff - school is closed for the children</i>
Monday 8th January 2018	School reopens for the children
Friday 9th February 2018	Finish school for February half term
Monday 19th February 2018	Back to school
Friday 23rd March 2018	Break up from school for Easter
Monday 9th April 2018	Return to school after the Easter break
Monday 7th May 2018	Bank Holiday Monday
Thursday 24th May 2018	School finishes for the children
Friday 25th May 2018	<i>Training day for staff - school is closed for the children</i>
Monday 4 th June 2018	Back to school
Monday 25th June 2018	<i>Training day for staff - school is closed for the children</i>
Friday 20th July 2018	School finishes for the summer

Holidays 2018-19

SCHOOL HOLIDAY DATES FOR 2018/2019	
Monday 3 rd September 2018	<i>Training day for staff - school is closed for the children</i>
Tuesday 4 th September 2018	<i>Training day for staff - school is closed for the children</i>
Wednesday 5 th September	School reopens for pupils
Friday 26 th October 2018	Finish school for half term
Monday 5 th November 2018	Return to school
Thursday 20 th December 2018	School closes for pupils
Friday 21 st December 2018	<i>Training day for staff - school is closed for the children</i>
Monday 7 th January 2019	Return to school
Friday 22 nd February 2019	Finish school for half term
Monday 4 th March 2019	Return to school
Friday 12 th April 2019	Break up from school for the Easter holidays
Monday 29 th April 2019	Return to school
Monday 6 th May 2019	School closed for Bank Holiday Monday
Friday 24 th May 2019	Finish school
Monday 3 rd June 2019	Return to school
Thursday 18 th July 2019	School closes for pupils
Friday 19 th July 2019	<i>Training day for staff - school is closed for the children</i>
Monday 22 nd July 2019	<i>Training day for staff - school is closed for the children</i>

Training Days may be subject for change

School Session Times

Nursery 8:50am to 11:20am

Reception to Year 2 8:50am to 12:00pm
1:00pm to 3:10pm

Year 3 to Year 6 8:50am to 12:00pm
1:00pm to 3:15pm

Pupil Numbers

Numbers in January PLASC 2018

Nursery	15
Reception	19
Year 1	28
Year 2	20
Year 3	20
Year 4	17
Year 5	19
Year 6	22
Total	160

Attendance Information

We have been working hard on whole school attendance this year. We have first day of absence calls to ensure all pupils who can be in school are attending. We link in well with the inclusion welfare officer and monitor poor attendance. Parents are invited into school should a pupils attendance fall to a concerning level. We send out regular letters for all parents about the importance of pupils attending school in order to reach their full potential. Attendance percentage of possible sessions for pupils on roll and leavers of compulsory school age only shows attendance has improved but we are still working on further improving this figure.

Attendance summary for 2017-18

Attended (%)			Authorised absences (%)			Unauthorised absences (%)			Not required to attend (%)		
B	G	Total	B	G	Total	B	G	Total	B	G	Total
92.9	94.3	93.5	5.7	4.9	5.3	1.4	0.8	1.2	1.6	1.6	1.6

End of year results

	Foundation Phase		
	School 2018	LA 2017	Wales 2017
PSD	100	96	95
LCE	80	90	88
MDT	95	92	90
FPOI	80	89	87

Key Stage Two

Key Stage 2			
	School 2018	LA 2017	Wales 2017
English	91	93	91
Welsh	0	87	92
Maths	95	93	92
Science	95	93	92
CSI	91	91	90

Targets

Individual targets for improvement are identified during lessons and the school will target the levels for each cohort of pupils in the school for the end of Foundation Phase, key stage two and attendance. We exceeded our targets in almost all areas this year.

Foundation Phase	LLC	MD	PSWCD
2017-18	86.4 (80)	86.4 (95)	90.9 (100)
2018-19	85.2	85.2	85.2
2019-20	95	95	95

Key Stage 2	English	Maths	Science
2017-18	84.6 (91)	84.6 (95)	84.6 (95)
2018-19	85.7	85.7	85.7
2019-20	76.5	76.5	76.5

	Attendance
2017-18	94
2018-19	94.5
2019-20	95

School Trips, Residential Trips and Extra-Curricular Activities

Junior children were involved in a wide range of trips and workshops including the following:

Chester Racecourse Numeracy & Literacy Project
Welsh Water – conservation project
Stockport Air Raid Shelter
Manorafon Mobile Farm
Go Karting
Travel the World Day

Plas Derw Forest School – Survival Day
 Dragon Sport Junior Leader Programme
 Playful Futures project for better playtimes
 Bikeability
 Jamboree
 Into Film Festival
 Llangrannog – residential
 Flintshire Dancefest and performance at Theatre Clwyd
 Mega Electrical energy talk
 Spectrum Project around domestic violence
 Heartstart – learning CPR (parents also given opportunity)
 World Museum Liverpool
 Whizz Kids
 Saltney Summer Playscheme
 Chester Basketball Team
 Lego Programming MAT Workshop
 Chester University Aspirational Futures Project

As well as this we took part in a number of sporting events.

- We took part in the football and netball consortium leagues - we were runners up in the consortium netball league
- Year 1/2 boys and girls took part in county and consortium football tournaments
- Consortium small school swimming gala runners up
- Flintshire small school athletics champions
- North Wales small school athletics runners up
- Year 5/6 handball champions
- We took part in the girls kwik cricket for the first time ever
- We took part in Dancefest
- We also took part in karting, hockey, wheels, multi sports, dodgeball and boys kwik cricket tournaments
- Ash Randall - freestyle footballer came to deliver workshops in school for all classes

In addition to the demands of the day, some staff are able to organise and manage additional learning opportunities for the children of Wood Memorial during lunch breaks and/or after school. A range of after school Sports clubs were offered including football, netball, athletics, handball, hockey, running, fitness, unihoc and cricket. We also had clubs for other interests. This is completely voluntary and I offer my sincere thanks on behalf of the Governing Body to all staff who are able to show this regular level of commitment, above and beyond their expected roles and responsibilities.

Activity	Member of Staff
Choir	Mrs Spencer
Homework	Miss George
Cheerleading/Streetdance	Mrs Broome
Football	Mr Johnson
Netball	Mrs Topham/ Miss Reaney/
Sports Clubs including handball, cricket, athletics, rugby and hockey, running club	Mr Johnson

Healthy Eating and Drinking

As a school we are part of the Healthy Schools initiative and we have recently gained the NQA. School works hard to ensure children are made aware of how to stay healthy and safe.

Children are encouraged to bring in healthy snacks in key stage 2 or use the pupil led fruit tuckshop. Pupils are provided with fruit in Foundation Phase. School has implemented elements of the Healthy Eating in School Standards which ensure all food given to children in school meets strict nutritional guidelines. This includes food served in the school kitchen.

We have a water cooler in school and all pupils are encouraged to drink water throughout the day.

School Improvement Plan (SIP)

Following the School Self-evaluation we set 4 key targets for

1. To raise standards of extended writing across the school

All teacher took part in training this year to develop their practice in the classroom. Staff have worked with other schools in the consortium and are developing ways to enable pupils to write for a reason. Writing improved this year but we feel we need to improve things further. We have purchased a new handwriting scheme and all pupils will follow this. We will also develop our planning to provide richer opportunities for pupils to engage in writing.

2. Raise standards of Welsh in KS2

We introduced Criw Cymraeg and they have been working hard in school to promote Welsh. They deliver a Welsh assembly each week and they look out for pupils (and staff!) who are using Welsh in school. A member of staff was part of the pilot year for the Welsh Sabbatical and is now driving us forward with the bronze award for Cymraeg Campus.

Mrs Wyn Hughes delivered PPA in all classes and this has led to improved progression in skills. Monitoring shows pupil's Welsh skills are improving.

3. To increase standards achieved by pupils identified as more able and talented in core subjects.

Pupils are identified through teacher assessment and any standardised data we have. MAT pupils being taught in small groups in KS2 during basic skills sessions and this is impacting on their standard of work.

Marking and feedback is moving learning forward (examples in books) and we are working collaboratively with schools from Flintshire and Wrexham on effective feedback and marking.

MAT pupils have taken part in specific trips ie techniquet to develop specific skills Buddy system in lower KS2 to develop roles and responsibilities and pupils are identified as class experts! This is then developed to digital leaders etc in upper key stage 2. Transition plan with St David's has recently been renewed and we have discussed the need for more links for yr 6 MAT – for instance, allowing pupils to visit to use equipment not available to us. There will be a timetable in place to allow this to happen.

4. To raise standards of numeracy for all pupils with particular focus on Problem Solving in both Key Stages.

This is an area where we feel we have more work to do.

We have started to introduce improved provision for problem solving skills. The RIOT area in Learning Hub has been successful and will now be rolled into other classes with key stage two developing a very independent pupil area.

We have looked at incorporating more problem solving into our topics and feel that a key issue is to enable pupils to work with increased independence. Pupils in foundation phase are very independent but this seems ease off throughout KS2. We are working on building on it and developing positive mind-sets towards having a go and problem solving.

This will be a continued priority.

5. To improve standards of attendance and actively reduce the impact of poor attendance for pupils

Family support worker engaging well with families and this is improving persistent absences (see reports)

We feel we now have well embedded systems in place to encourage good attendance. It will remain as a constant area to improve and family support worker will maintain their role.

Termly monitoring showed

94.39% Aug – Dec

92.66% Jan- March

93.68% March to July

Wood Memorial Primary School Committees

Policy and Curriculum

The policy committee meet once a term to discuss school policy and practice. The statutory policies which were ratified this year included ALN, Complaints, Safeguarding, Staff Sickness Absence, Capability, Health and Safety, Child Protection, Pay Policy and the Charging Policy.

We have discussed the changes to the curriculum as the new curriculum is developed. We have looked at the way we teach and how we can improve our pedagogy.

Pupils are fully involved in developing our curriculum and help decide on topics and which direction their learning takes. We try, wherever possible, to provide rich tasks which children can get fully involved in. We start most topics with an immersion day so the pupils become fully involved in their topic.

Finance and Personnel

The finance committee met twice during the year and the LA finance officer attended. We approved small purchases and staffing changes as well as looking at budget forecasts and current spends. The overall budget is positive however reductions in core budgets and falling pupil numbers means we need to ensure we are making efficiencies. School used the pupil deprivation grant to deliver initiatives such as Nessy, a reading programme. It also funds the daily reading programme, ELSA and our family support worker. We write a plan each year and this is published on the school website.

Building Development/Health and Safety

As well as conducting health and safety audits in school the building committee looked at areas of the school that needed general repairs and maintenance. These included the KS2 classrooms and the outdoor environment.

The following statutory committees were also set.

- Staff Discipline and Dismissal Committee
- Pupil Discipline and Exclusions Committee
- Disciplinary and Dismissal Appeals
- Complaints

Additional Learning Needs

It is the responsibility of the school to do all it can to maximise the learning opportunity for every child regardless of their level of ability. Removing the barriers that would otherwise hinder levels of achievement is seen as very important to us. As a school, we are constantly looking for ways to improve our resources, teaching strategies and environment to allow all children to be able to pursue their potential.

This year we have continued to draw up and maintain relevant Individual Education Plans for children at School Action or School Action Plus. This involved regular meetings and reviews taking place between class teachers, parents, pupils and outside agencies. The Behaviour Support Specialist, Educational Psychologist, School Nurse, Inclusion Welfare Officer have been close at hand to offer specific advice and support for individual children and families.

Mrs Wyn Hughes is supported in school by Mrs Dorbin who withdraws children for small group support and supports staff in the writing of literacy targets. This year we trained two members of staff to deliver the ELSA programme. This focusses on supporting pupils emotional literacy. We have seen the impact of the sessions and will train more staff next year.

Parental Involvement

As a school we believe our relationships with parents is a strength. We have worked hard to develop this relationship over recent years and we now have an active Parent Forum who meet regularly. We also seek the views of parents once a year in our parent surveys.

We have developed an active Parent Support programme which was led by our Family Liaison Officer, Mrs L Dodd. She works with families on a range of issues which may affect the wellbeing of their children. She offers guidance on parenting active children and has been trained to deliver the 'Challenging Years' Programme which was first run in school by Youth Justice. She is able to provide foodbank vouchers and refer families to external support agencies such as Y Teulu Cyfan and Team Around the Family. She hosts our parent's forums and will try to facilitate courses parent requests – such as Paediatric First Aid, Parents Protect or Cook and Eat Sessions.

We have a parents evening each term but operate an open door policy whereby parents can come in and discuss any concerns or let us know about any successes!

Language Development

The first language of the majority of our pupils is English. For those pupils whose first language is one other than English we access support through the EAL team (English as an Additional Language). This might take the form of an EAL teacher visiting and working with pupils or through support for class teachers. This year we had a 'planted adult'

support pupils in school over a term. This initiative was introduced by Flintshire EAL service to provide more intensive support for pupils who have English as an Additional Language.

We are a school in Wales so we promote the development of Welsh as a second language. This has been a school focus over recent years and a number of staff have now taken part in the Welsh Sabbatical Scheme. We have established a Criw Cymraeg and are undertaking the 'Cymraeg Campus' initiative to develop Welsh across the school.

Welsh is taught through structured play activities and Welsh puppets and books in the Foundation Phase and through an advised scheme in Key Stage 2, taught for 90 minutes per week. School also promotes Welsh around the school using Welsh greetings and commands. Wherever possible, signs will be bilingual.

Community Links

We have strong links in the community and try to be involved in many aspects of life in Saltney.

We have a youth worker from St Marks Church visit the school every other Tuesday to deliver an assembly to our Foundation Phase pupils.

We take part in the Remembrance Service at Hawarden Memorial and collect for the Royal British Legion.

We have once again taken part in the Racing to School initiative which links school to local racecourses. Pupils are able to attend a race day and use numeracy skills to explore this topic.

We have taken year six pupils on a visit to Chester University to look at life beyond school – they all got to graduate!

We have an active consortium who have worked together on preparing for the new school curriculum. We also join together for the annual Eisteddfod. This is held at St David's School and involves pupils from all local schools.

We use the community for curriculum links as much as possible. For example, we wanted our nursery pupils to experience being in a café as this was a role play which was being introduced. We took all pupils to Café Nora in the high street and the pupils enjoyed a snack and a drink!

We have met with local foodbanks and school is now able to give foodbank vouchers to families who are in need.

We supported a number of charities this year and families have proved to be very generous.

We are still involved in the School Beat programme and PC Ashton visits school regularly to work with pupils on topics such as stranger danger and substance misuse.

Pupil's destination upon leaving Wood Memorial School

The destination of our Year 6 pupils were as follows:

19 - St David's High School in Saltney

3 - Other

Disability Accessibility

School continues to work with children and families who have disabilities to ensure school meets all of their needs. Over recent years we have had ramps fitted to all exit doors and have had the fire alarm changed so it also now lights up (as required for pupils with hearing loss). We have had doors widened within the school so that they are accessible for all.

Toilets

In Wood Memorial School there are toilets allocated for both Foundation Phase and KS2 pupils. The Nursery and Reception pupils have their own set of toilets. Year One and two pupils have a shared set of girl and boy toilets available which has been partitioned. KS2 pupils have one set of girl and boy toilets located along the junior corridor. We have sanitary bins in the junior girl's toilets, staff toilets and the changing area in years one and two. We also have two nappy bins in school which are maintained and collected by an external company.

All toilets are cleaned by the school cleaners at the end of every school day. During the school day all staff ensure the toilets are kept to a reasonable standard and they have access to cleaning equipment should the need arise. All toilet facilities are subject to a regular daily check by the Caretaker and an annual Health & Safety check is carried out by the Health & Safety committee.

Prospectus

Staffing and Governance was updated in the current prospectus.

Financial Reports

Saltney Wood Memorial CP



BUDGET HEADING	BUDGET 2017/2018	EXPENDITURE 2017/2018	DIFF + OR (-)
BALANCE FROM 2016/2017	-3,600		-3,600
EMPLOYEES	629,568	669,222	39,654
PREMISES	34,799	40,468	-5,669
TRANSPORT			-
SUPPLIES	42,557	24,105	18,451
ADULT MEALS/LINK COURSES			-
SERVICE LEVEL AGREEMENTS	37,297	42,492	-5,195
CAPITAL FINANCING			-
INCOME	132,238	-187,980	55,742
TOTAL 2017/2018	608,383	588,307	20,076

Detailed records of all financial transactions, including School Funds, are available at school for your perusal.

SUMMARY OF TRANSACTIONS OF SCHOOL PRIVATE FUNDS

Period 1st April 2017 to 31st March 2018

Wood Memorial CP School

FORM D

£ Receipts		£ Payments	
<u>Balance Brought Forward</u>			
Bank		Payments	
Community Account	3,434.63	Community Account	17,205.74
Adjustment Chq 2789 not presented	23.00		
	<u>3,457.63</u>		
Receipts		Balance Carried Forward	
Community Account	23,414.45	Bank	
		Community Account	9,666.34
Total	<u><u>26,872.08</u></u>		<u><u>26,872.08</u></u>

Certified.....
Treasurer

Head Teacher.....*Cliffians*