Wood Memorial C.P. School

School Prospectus 2025-26

Learners Way, Off Boundary Lane, Saltney, Flintshire, CH4 8LN

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woodmemorial.co.uk

@WoodyCPSaltney

Welcome to Wood Memorial

'A message from the Headteacher'

Dear Parents & Carers,

I have pleasure in sharing our new and updated school prospectus.

The aim of this prospectus is to give parents and carers information about the school and a better understanding of what the Headteacher, Staff and Governors are endeavouring to do for your children.

Our first priority is always the well-being of the child and aim to ensure all children feel happy and secure. Children who feel happy and secure in their school environment will become successful, lifelong learners. Every child is special and unique and we provide a nurturing environment, embracing their aspirations and giving them opportunities to develop their skills and interests in a way which suits and meets their needs.

This prospectus will hopefully answer some of the questions you may have about Wood Memorial but I am more than happy to discuss any further worries or concerns in person. It is difficult to show just how special a place Wood Memorial is through a written document, so please come and visit us and see you for yourself how warm, nurturing and happy our school is - you are always very welcome and we appreciate the importance of working together for the benefit of the children.

Yours sincerely,

Mr Andrew Johnson

Headteacher

Meet the Staff

'We are a Community Primary School for pupils from 3-11 years'

We are organised into the following classes: Nursery, Reception, Year 1 Willow, Year 2/3 Lime, Year 3/4 Rowan, Year 4/5 Aspen and Year 5/6 Oak.

Staffing Organisation for 2026-2027:

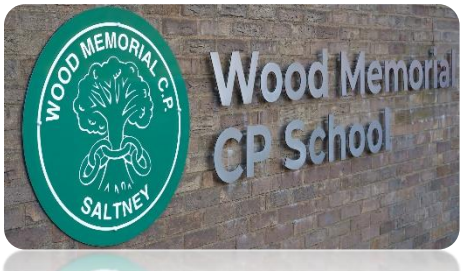
Mr A. Johnson	Headteacher
Mrs M. Spencer	Deputy Headteacher; Foundation Phase Manager & Year 2/3 Teacher
Mrs A. Topham	Additional Needs Coordinator; Cover Teacher
Miss L. George	Lead for I.T.E., Literacy & Wellbeing; Year 5/6 Teacher
Mrs L. Williams	Lead for Assessment, Mathematics, Numeracy, Science & Technology; Class Teacher (currently on maternity leave)
Mrs S. Harry	PPA Teacher, Lead Teacher for Cymraeg
Mrs S. Broome	Year 1 Teacher
Mr M. Whatmough	Year 3/4 Teacher
Mr J. Broderick	Year 4/5 Teacher
Mr J. Spencer	Reception Teacher
Mrs S. Ransley	Nursery Teacher
Mrs A. Ridge	Administration, Attendance, Family and Community Engagement Officer
Mrs S. Dorbin	Learning & ALN Support, ELSA Teacher
Ms L. Hingston	Learning Support/Midday Supervisor
Mrs S. Barber	Learning Support
Ms L. Davies	Learning Support/Midday Supervisor
Ms K. Williams	Learning Support
Mrs A. Nowak	Learning & ALN Support, ELSA Teacher
Mrs H. Gill	Learning Support/Midday Supervisor
Miss R. Payne	Learning Support/Midday Supervisor
Ms S. Finnegan	Learning Support/Midday Supervisor
Mrs J. Brown	Learning Support/Midday Supervisor
Mrs L. Elson	Learning Support/Wraparound Manager
Miss A. Heyes	Learning Support/Midday Supervisor
Mrs M. Higgins	Secretary
Mrs G. Atkin	Caretaker/Cleaner/Breakfast Club Assistant
Mrs H. Roberts	Cleaner/Midday Supervisor/Breakfast Club Manager

Meet the Governors

'Making sure our school provides a high-quality education for all pupils'

The School's Governing Body meet a minimum of six times a year - the minutes of meetings are available on request.

Name	Category
VACANCY	Chair of Governors, Community Governor, C/O Wood Memorial CP School Off Boundary Lane, Saltney, CH4 8LN
Mr M. Edwards	Vice Chair, Local Authority Governor (Acting Chair of Governors)
Mr A. Johnson	Headteacher
Mrs E. Mansfield-Fay	Community Governor
Mrs H. Gill	Staff Governor
Mrs S. Partridge	Parent Governor
Ms A. Forshaw	Parent Governor
Ms L. Wright	Local Authority Governor
VACANCY	Local Authority Governor
Ms Ffion Roberts	Parent Governor
Mrs V. Bayley	Parent Governor
Mrs T. Peers	Community Governor
Ms L. George	Teacher & Safeguarding Governor
Mr A. Roberts	Community Governor, Town Council Minor Authority Rep
Mrs M. Higgins	Clerk to Governors, C/O Wood Memorial CP School, Off Boundary Lane, Saltney, CH4 8LN



Vision & Values

'From little acorns, mighty Oaks grow'

Our Mission

At Wood Memorial, we strive to instil a love of learning, inspiring children to reach their full potential in a calm, caring, happy space that nurtures every individual and supports them to grow in emotional intelligence, confidence and self-esteem.

At Wood Memorial, we endeavour to ensure our pupils are:

- Ambitious, capable learners who are resilient, curious and independent, with a determination to overcome obstacles
- Enterprising and creative contributors in school and within their community, eager for new experiences
- Ethical, informed citizens who are respectful, tolerant and passionate about understanding and challenging the world around them
- Healthy, happy and confident individuals who strive to be the best version of themselves and help others to do the same
- Excited and proud to be part of the Woody family and to know they will be met every day with a welcoming smile

We will do this by:

- Caring and valuing every child for who they are and building mutually trusting relationships;
- Being an inclusive and equitable school where everyone is treated fairly;
- Building the self-esteem, self-confidence and self-worth of all children;
- Co-creating a pioneering and engaging curriculum which is relevant for all learners;
- Achieving high standards for all through high quality teaching and learning, and developing language, communication, numeracy and digital skills;
- Using the outdoors to celebrate the joy of discovery, creativity and problem solving whilst also developing life skills, social and emotional intelligence.
- Working together and with outside partners to provide enriching learning experiences and extra-curricular experiences;
- Robustly challenging and assessing our pupils;
- Promoting the Welsh Language and developing a Welsh ethos within the school;
- Investing in our staff to create highly skilled role models and appreciating our accountability;
- Building strong relationships with parents, families, our community and school stakeholders;
- We aim to assist pupils in developing skills to become independent life-long learners who will succeed and contribute responsibly in the changing global community.
- Placing our school at the hub of the community, making it a place of enjoyment where success is celebrated.

The mission and vision for our school is underpinned by our five Woody Values;

Admissions Policy

'How do I apply for a place at Wood Memorial?'

The policy of Flintshire Education Committee is that admissions to Primary Schools on a full-time basis are made once a year. Children commence school in the September of their fifth year. However, part time nursery is available on a half- day basis from the September following their third birthday.

Pupils can choose their preferred school regardless of whether it is the school closest to their home.

All pupils will be admitted unless the school reaches its admission number.

In the event of over subscription, the Local Authority (LA) may choose to look at specific criteria in order to allocate places.

The criteria for admission to school should they be oversubscribed are as follows:

1. The School will consider the needs of a "looked after child" or a "previously looked after child" (child in care) and pupils with a statement of educational needs for whom the school is the nearest appropriate school to the pupil's home address.

2. Pupils for whom the school is the nearest appropriate school to the pupil's home address

3. Pupils who have expressed a preference for the school and it is not the nearest to their home address may be admitted if they have an older sibling already in full time education at the school in the term when they begin in reception.

4. All other applications

As a school we have a strong induction programme to ensure you know as much about the school as possible before your child starts to attend. Parents will be invited to bring their child into school prior to their admission, and home visits will be offered to Nursery pupils to ensure the smoothest and happiest transition possible from home to school.

Parents considering sending their child to Wood Memorial are most welcome to visit in order to speak to the Headteacher and look around. Information regarding admissions is available on request or can be found online at:

https://www.flintshire.gov.uk/en/Resident/Schools/School-Admissions.aspx

The School Day

'How the day runs…'

School Day Times

- Nursery; 8:50 - 11:20
- Reception, Years 1-2; 8:50 - 15:10
- Years 3-6; 8:50 - 15:15

If there are any issues about who should collect children from school at the end of the school day, please let the teacher concerned know or contact the main office. After the doors are closed at 8:50, children will only be able to enter school via the main reception. Anyone arriving after the class registers are closed will be considered late; lateness is recorded and monitored. If you wish to see the class teacher, please make an appointment at the school office.

School Dinners

School Dinners are prepared by Newydd and they offer a wide range of choices daily. Special dietary requirements are catered for – please let us know if your child has dietary needs. All payments should be made using the school gateway app and school dinners must be paid for in advance of ordering. Children whose parents are in receipt of Universal Credit, income support, income-based Jobseekers allowance, income related employment and support allowance, guarantee pension credit or child tax credit (without working tax credit) may apply for free school meals online at https://www.flintshire.gov.uk/en/Resident/Schools/Education-Benefits.aspx. School dinners are free to all children in school from Reception through to year 6.

Breakfast Club

We operate a daily breakfast club and children can come and enjoy a range of lovely food and drinks and then play games before being taken to class at the start of the school day. Places must be booked in advance via the School gateway app. Breakfast Club costs £3 per day to access the early session, but is free from 8:20am.

- Paid for Session: 7:50 – 8:20 (£3 per day)
- Free Session: 8:20 – 8:50 (Last drop off is at 8:30am – doors close at 8:30am)

Woody Wrap Around

We also have a playgroup and after school club on site so can offer childcare from 7.50am – 5.30pm. For more information, please contact Mrs Elson via email at woodywraparound@gmail.com or phone: 07831811718. Payments should be made through the School Gateway app. Session times and prices are as follows:

- Lunch Club: 11:20 – 13:00 (£5.00); Playgroup Plus: 13:00 – 15:10 (£9.00)
- After school club up to 1 hour; 15:10 – 16:15 (£4.50);
- After School Club over 1 hour; 15:10 – 17:30 (£9.00)

Uniform & Dress Code

'What uniform will I need?'

School Uniform

- Navy blue sweatshirt or cardigan (plain or printed with school logo)
- Navy blue jogging trousers, trousers or skirt
- Jade green polo shirt (plain or printed with school logo)
- Navy gingham dress (Summertime only)
- Black shoes or all black trainers (No distinct logos, high-heeled shoes or open toe sandals)

Sweatshirts, cardigans, polo shirts and jackets are embroidered with the school logo, and can be purchased directly from https://www.monkhouse.com/catalog/category/view/id/7457/
Reading bags and PE bags are also available on the Monkhouse website.

P.E. Kit

- Navy t-shirt (plain or printed with school logo)
- Navy blue or black shorts
- Navy blue joggers
- Navy blue hoody or fleece
- Suitable outdoor trainers
- Indoor thin-soled plimsolls

P.E. Kit can be purchased directly from
https://www.monkhouse.com/catalog/category/view/id/7457/

We have set days for P.E. when the children will attend school for the day in their P.E. kits.

All items of clothing etc. should be clearly labeled with your child's name and class.

Items of jewellery should not be worn at any time and can cause serious injury when children play or take part in games and P.E.

Curriculum & Assessment

'What will my child be learning about?'

Curriculum & Assessment

At Wood Memorial, we work with the whole school community to deliver a broad, balanced, innovative and exciting curriculum, full of high-quality, purposeful learning experiences which meet the specific needs and learning styles of all pupils.

Curriculum

Throughout your child's time with us, they will experience the curriculum through continuous and enhanced play provision, teacher directed activities, independent and group-based tasks. The use of the outdoor environment and our Forest School curriculum plays a significant role in every child's learning throughout the year. Wales is currently implementing an exciting new curriculum – the Curriculum for Wales, which is based on four core purposes;

- Ambitious capable learners - they believe in themselves and what they can do
- Enterprising and creative contributors - they can be creative and think of new ideas
- Ethical and Informed Citizens - they understand their rights and responsibilities
- Healthy and Confident individuals - they have healthy minds and bodies, and they feel good about themselves and what they believe in

The curriculum is organised into 6 Areas of Learning and Experience:

Languages, Literacy and Communication (inc. Welsh)	Expressive Arts
Mathematics and Numeracy	Health and Well-being
Science and Technology	Humanities (including RVE)

Religion, Values & Ethics (RVE)

Each day there is an assembly or an act of collective reflection. Pupils also study Religion, Values and Ethics (RVE) as part of our new curriculum where children will study world religions. Parents wishing to exercise their right, because of a particular religion, to withdraw their child from RVE, should consult with the Headteacher and alternative arrangements can be made.

Relationships & Sexuality Education (RSE)

RSE is placed within a coordinated programme, through the Areas of Learning Experience and the Personal and Social Education (PSE) Curriculum, appropriate to the age of the children. A copy of the RSE policy can be obtained from the school office on request.

Assessment

The progress of each child's development is regularly assessed and recorded throughout his/her time at Wood Memorial School. This will provide a picture of how your child is developing in relation to the progression steps within the Curriculum for Wales. It is intended that your child contributes to the process of setting learning targets and assessing their own progress towards achieving these targets. Parents will be involved in the review of targets and given opportunities to discuss developments with your child's teachers

Enrichment Opportunities

'Providing enriching and rewarding opportunities beyond the school gates'

Student Senedd

Our Student Senedd (School Council) consists of elected pupils from each class and pupils who have applied for roles for positions. They meet regularly to raise issues and make contributions to the development of the school. Pupil voice is an important part of our school and we actively encourage pupils to lead and develop their own learning. Within the Senedd we have elected members for Cymraeg, Environment, Sport, Class, Wellbeing and Head Students.

Health, Fitness, Sport & Wellbeing

We aim to give our pupils a broad range of sporting activities as part of the extended curriculum, offering a variety of extra-curricular sports clubs. We have teams participating in football, cricket, rugby, basketball, hockey, dodgeball, netball, athletics, street dance and cheerleading competitions, amongst others. Sports Captains are elected each year, who have responsibilities such as preparing equipment for lessons, organising kits and helping to prepare school teams. We are a Healthy Schools Scheme National Quality Award holder and promote healthy choices.

Extra-Curricular Activities

During the year, a range of such activities are offered either during lunchtimes or after school, varying from term to term. Clubs on offer over the year include construction, coding, homework, Welsh, singing, gardening, art, macramé and choir.

Visits, Trips & Curriculum Enrichment

Children in the juniors have the opportunity to take part in residential trips to centres/places such as Glanllyn, Llangrannog, Nant BH, Robinwood and Manor Adventure. These trips provide children with the opportunity to build their confidence and experience the outdoors in a different way. Throughout the year we bring in visitors to the school or organise trips that both enhance and enrich the curriculum. Pupils take part in a range of trips appropriate to their age and learning. Our school choir has participated in musical productions at the local High School and perform in events in the local community. We also regularly raise money and goods for local and national charities, supporting our community wherever possible.

Safeguarding & Equality

'Ensuring learners are safe and providing an equitable education for all'

Child Protection & Safeguarding

We recognise the importance of providing an ethos and environment within our school that will help learners to feel safe, secure and respected, encouraging them to talk openly and enabling them to feel confident that they will be listened to. We are alert to the signs of abuse and neglect and follow the Wales Safeguarding Procedures 2019 https://www.safeguarding.wales/ to ensure that learners receive effective support, protection and justice.

If a member of staff is concerned that a child has been/is being/or is likely to be abused either physically, emotionally, sexually or through neglect; or if the child has made a disclosure of abuse the Head teacher and/or Designated Safeguarding Lead will be informed.

Safeguarding is defined by Keeping Learners Safe Guidance 2020 https://gov.wales/keeping-learners-safe as '*preventing and protecting children from abuse, neglect or other kinds of harm, and educating those around them to recognise the signs and dangers'.*

All staff have received training in Child Protection issues. A copy of the Child Protection Policy/Safeguarding Policy is available from the school office or on the school website.

Equal Opportunities/Pupils with Disabilities

We aim to ensure that genuine equal opportunities are provided for children and adults in school and also to provide equality and freedom from discrimination on grounds of race, gender, creed, social class, or disability. It is important that we promote an ethos of tolerance, where all individuals are valued and included, and differences are celebrated. In accordance with the Disability Discrimination Act, the school and LA have a school access plan, to enable disabled pupils to be admitted, and their needs to be catered for, and also a Disability Equality Scheme. If requested, school will arrange with the LA for information to be made available in different formats for disabled parents/guardians. Our Equality and diversity policy is available for inspection from the school office.

Children with Additional Needs

The school aims to identify and support children who have additional needs, which may be academic, physical, social, emotional or behavioural. We have a diverse and comprehensive Universal Provision offer which includes ELSA sessions, daily reading programmes, speech and language support, Talkboost, and maths and numeracy intervention. We adopt a Person Centred Practice approach and engage with other agencies when appropriate e.g., CAHMS, SALT. We work closely and in collaboration with the child and their families to identify and meet the specific needs of every child, and provide an Inclusive education for all.

Relationships & Families

'What is our approach to pastoral care and how do we support families?'

Pastoral Care & Behaviour

Our approach to discipline is kind but firm and we aim to create attitudes of mutual respect, kindness and valuing others. We will always seek to resolve issues at the earliest opportunity and in cooperation with families. We are a nurturing school and our code of conduct is based on caring for everyone and everything around us. All children follow a school code of conduct and this links to a reward system in class. The Code of Conduct is based on our Core Values and is as follows:

- We are respectful, considerate and well mannered
- We are kind, gentle and nurturing
- We are ambitious, determined and ready to learn
- We are honest, trustworthy and do the right thing
- We are proud to represent our school

We believe in the use of positive praise at all times and therefore children see rewards for their positive behaviours and making good choices. On the occasions when children may fall out, or have issues in their lives which affect their wellbeing, we use a variety of strategies and support mechanisms to enable children to deal with these issues including Circle Time, ELSA, Emotion Coaching and Forest School sessions.

Parents, Carers & Families

We believe that working together is the key to a successful school. Your child will develop best if parents, carers, teachers and school staff are close partners and that children are aware of this cooperation. It is essential that the pupils regard the school as a place, which is to be respected and appreciated by all and, as such, we have adopted the Flintshire Code of Conduct for Parents. To this end, we ask all parents and pupils to enter into a 'Home-School Agreement' in order for us all to support the development of every child. We will keep you informed about how your child is progressing in school, but it is equally important that you keep us informed about anything at home, or any concerns which may affect your child or children.

We have a wonderful Family Support Worker, Mrs Alison Ridge, who can help in lots of ways. She can offer support and point you in the direction of services available such as Foodbank within the community. We hold a regular 'Friends of Woody Forum' to which all are welcome to attend. It is an opportunity to have your say on important aspects of school life and discuss how the school can support the children, families and community – and what you can do to support us. We regularly run courses for parents which cover a range of topics (cooking, first aid, Welsh, fitness, reading and maths, digital skills) to both support your child at home and for you to develop new skills. Open evenings are held regularly to discuss your child's progress, and open days will give you a chance to see the school in operation. The children receive a written report each Summer term. Each year, the Governors send out a Report on the discharge of their duties.

Health, Safety & Medicines

'What health and safety measures are in place and what health services are available?'

Security/Health & Safety

Keeping learners safe is our number one priority at Wood Memorial. Doors are kept locked while pupils are in school and all visitors are requested to sign in on the iPad in the school foyer. Regular Health and Safety checks are made of the building and its surrounding area, and risk assessments made so that problems can be addressed.

Fire and lockdown drills are carried out to ensure that all pupils and staff know what to do during an emergency. Adults working with children in school are checked by the Disclosure and Barring Service (DBS).

School Health Service

Flintshire has a comprehensive School Health Service whose aim is to promote the health of your child in the widest sense and to identify any problems that may develop. The primary contact with the School Health service is through the local school nursing team. This specialist team can liaise directly with all other agencies if needed.

It is always in a child's best interests for the staff to be aware of any medical condition that may affect health and progress whilst in school. When children are in Reception class, the school nurse will check their vision, hearing and growth. If your child has not had a pre-school booster, it can be given at this time if you wish. The nursing team also visit regularly to do routine sight tests, check the children's general health to liaise with school staff regarding health problems. If you have concerns, please let us know in school or contact your local GP.

Medicines in School, Inhalers & Allergies

Sometimes, your child may need medication, such as antibiotics, during school hours. Should this be the case, please take medication, clearly labelled with your child's name and class to the school office. You will be required to complete and sign a request for medicine to be given. Whilst staff will try their best to administer medicine at the required time, please remind your child (where appropriate) to report to the office too.

We cannot administer pain medication (such as Calpol or Nurofen for children) unless it is prescribed by a doctor. Children are not permitted to self-administer medication. Several members of the school staff are qualified First-Aiders. All pupils who have asthma should have an asthma card which contains a treatment plan. Parents should complete these and hand them into school. For younger pupils who need to be supervised, please give your child's inhaler, clearly labeled with name, dosage and frequency to the school office. Please notify the school office should your child suffer from any serious allergies.

Other Important Information

'What else do I need to know?'

Emergency Contacts

It is vital that all parents/guardians return a Data Collection Sheet as requested at the beginning of the school year, giving emergency contact details. Should any information change during the school year, the school office should be notified.

School Closures

Should we need to close the school due to extreme weather conditions, inadequate heating or an emergency, Flintshire County Council has an emergency school closure page: https://www.flintshire.gov.uk/en/Resident/Schools/SchoolClosures.aspx.
We will also notify parents via the Seesaw app.

Complaints

Any complaints should, in the first instance, be directed to the class teacher. If the matter cannot be resolved complaints can be directed to the Headteacher and then to the Chair of Governors (if the Headteacher cannot resolve the matter). We would always encourage you to discuss your concerns with us first – hopefully issues can be resolved quickly. A copy of the Complaints Policy can be obtained from the school office on request and is available on the school website.

Illness & Absence

If your child is absent, please let us know the reason at the earliest opportunity, by telephone, or email to ridgea3@hwbmail.net or wmmail@hwbmail.net. Any absence not reported must be recorded as an unauthorised absence. In the event of a visit to the doctor or dentist, hospital or clinic, please notify your child's teacher beforehand. If your child has an appointment, we ask you to collect your child from the main school office. We are working very hard to improve attendance for all pupils and operate a first day of absence call system.

Holidays

We encourage families to book holidays outside of term time. Holiday requests during term time will be considered alongside a pupil's attendance, at the discretion of the Headteacher, and may not be authorised if attendance is poor. Any additional time will be recorded as unauthorised absence. Unauthorised absences are reported to the LA. If you wish to take your child out of school on holiday during term time, you will be required to send an email to our Family Support Worker, Mrs Ridge, at RidgeA3@hwbmail.net

Voluntary Contributions

From time to time, we may request a voluntary contribution from parents/carers, to cover the cost of an out of school visit or for a visiting theatre group, artist, etc. These events can often only take place if the cost is covered by donations and contributions.

School Grounds & Travelling to School

The LA and school operate a 'No Smoking' policy on the premises, including the grounds, and this also prohibits the use of e-cigs and vapes on the school grounds.

Dogs are not permitted on the school premises unless authorised.

Children may wish to cycle to school. For safety reasons both children and parents must walk their cycles on pathways and playgrounds. We would advise that bikes and scooters be left in designated areas at your own risk.

If driving to school, please ensure that you park in a designated bay. You can also park at the Anchor Hotel car park at the end of the road. Please do not block any of the school entrances or park on yellow lines as this is the only access for the emergency services.

Loss of Property

The following statement was made by Flintshire County Council to clarify the responsibility for the loss of pupil property on the school's premises:

"I have been asked by the County's insurers to remind schools that pupils who bring personal possessions into school, do so at their own risk. The Authority does not have an insurable interest in pupils' personal effects and therefore does not provide insurance cover for such belongings.
The County's schools are asked not to operate a practice of property handed in for 'safekeeping' unless properly managed by the school i.e., the logging in and out, together with a brief description of each item for each lesson, prior to being locked away. It is appreciated that the suggested system would be extremely time consuming for members of staff, the only alternative however is the withdrawal of safekeeping facilities.
Schools are asked to remind pupils and parents not to bring in expensive items of clothing, watches, toys etc. to school unless covered on the parents' own household insurance policy under the clause 'Items temporarily removed from the home "

Whilst we do not encourage mobile phones to be brought in school, we do understand that for reasons of safety, travelling to and from school, this is sometimes necessary. In this instance phones must be turned off once on school grounds and handed in to the class teacher and collected at the end of the day.

Access to Policy Statements

All school policies are available for viewing by contacting the school office. We also have a selection of key policies on the school website.

GDPR

The new Data Protection regulations came into force at the end of May 2018. Information we hold in school is only used for school purposes and in the discharge of our statutory duties.

Occasionally we may take photographs of your child. Processing of photographs is necessary for the purposes of assessment, school displays and sometimes in other printed publications. We may also use them on our school website, prospectus, induction booklets, internal displays and Twitter account. If we publish photographs of individual pupils, we will not use the name of that child in the accompanying text or photo caption. If we name a pupil in the text, we will not use a photograph of that child to accompany the article.

Seesaw, Learning Journeys, books, newsletters and pupil profiles are used to celebrate your child's progress throughout school. Photographs of individuals, groups or classes of children may appear in these records. These are shared within school and with parents. For those pupils with serious medical conditions, we will use your child's photograph to inform members of staff, which include lunchtime supervisors and Newydd catering team.

From time to time, our school may be visited by the media who will take photographs or film footage of a high-profile event. Children may appear in these images, which will sometimes be published in local or national newspapers, or on approved websites or twitter pages. Consent for all the above will be obtained and you may inform us at any time if you wish to withdraw consent.